Employability Skills Program

Employability skills comprise of a wide range of skills ranging from communication and presentation to negotiation and aptitude development. Regarded as significant as educational qualifications and experience, these skills help an individual adapt to the organizational culture and work in sync with people from different backgrounds. Employability skills are integral to the professional success of every individual irrespective of his/her field of work.

It also includes soft skills that are integral to the professional success of individuals, and life skills that help people learn how to bring in harmony within one's own self and move, work, and manage people with different backgrounds.

Course Objective

The Employability Skill Program (ESP) imparts one with the required skills to gain a competitive edge in any job market. This program, with an emphasis on hands on training, uses techniques like role play, business communication, team leadership.
It focusses on the overall development of the participant and seeks to provide a deeper understanding of various aspects of human relations, social awareness, presentation of self, working with a team while learning to negotiate and manage conflicts while at the same time encouraging independent thinking and decision making.
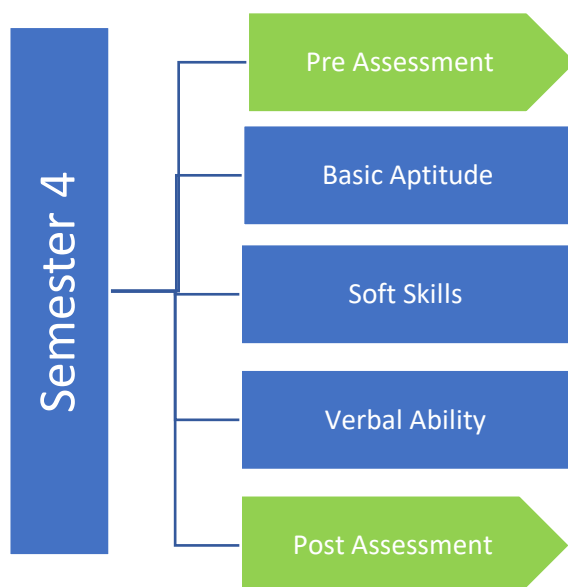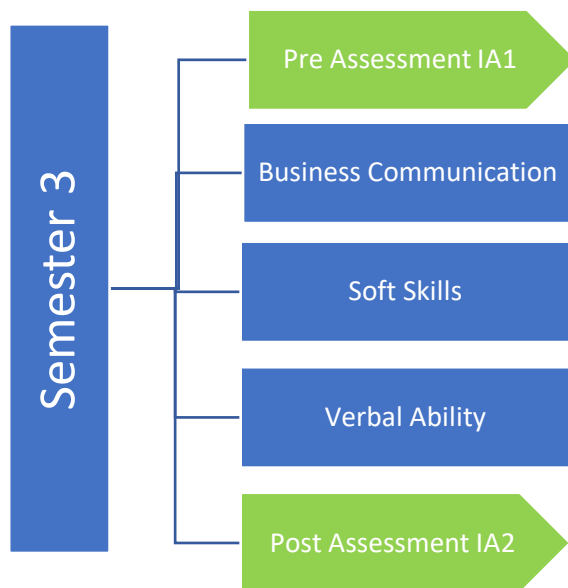
Course Outline

Enhancing communication skills and overcoming barriers in communication forms an important part of this program, On the one hand, the course focuses on personal traits like body language, pronunciation, self-confidence and aptitude skills. At the same time it is designed to motivate the candidate to focus on personal developmental goals, understand the significance of information mapping and thereby excel in interviews and group discussions.

Using the 'role play' technique, the program helps participants understand the challenges of teamwork, barriers in communication as well as the confidence issues that go hand in hand with team presentation and public speaking.

ESP Road Map

A bridge course for newly admitted students is conducted every year before the commencement of the first semester classes. The main objective of the course is to **bridge the gap between subjects** studied at Pre-university level and subjects they would be studying in engineering.
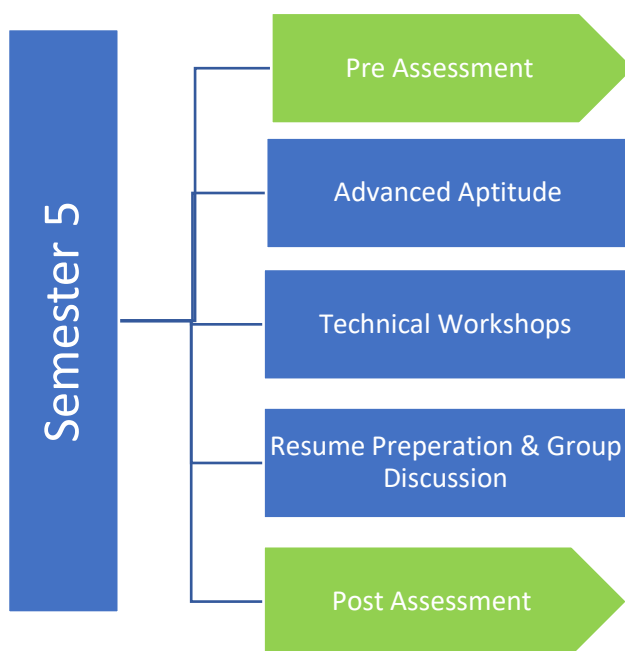
Business communication skills (Biz Com) are **essential for presenting concepts and designs**, and critical to the engineering design process. Students with the ability to clearly communicate can confidently present their ideas to decision-makers in presentations, meetings, and in interviews.

Semester 3

- Pre Assessment IA1
- Business Communication
- Soft Skills
- Verbal Ability
- Post Assessment IA2

Semester 4

- Pre Assessment
- Basic Aptitude
- Soft Skills
- Verbal Ability
- Post Assessment

Pre and Post Assessment

The Basic Aptitude Test will be conducted to measure of the innate intelligence of the student**.** To assess the ability of a candidate to learn, adapt, understand and solve problems. It also indicates the ability to retain, organize and apply information. This test is specially designed to check Basic Aptitude skills of a candidate.
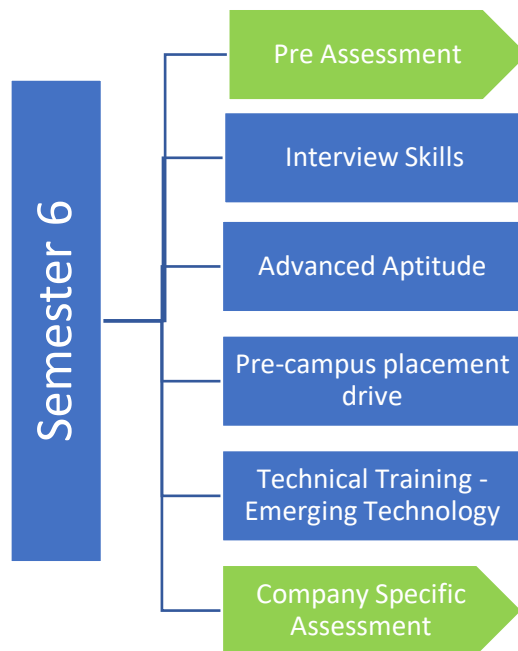
Verbal Ability is to understand and develop the capability of the student in expressing ideas using words in a clearly understandable manner. Verbal Ability is a very important component of competitive examinations. For students who want to get good scores in Verbal Ability, a good vocabulary and sentence-forming skills are vital.

```
Semester 5
    ├── Pre Assessment
    ├── Advanced Aptitude
    ├── Technical Workshops
    ├── Resume Preperation & Group Discussion
    └── Post Assessment
```

Pre Assessment

Psychometric testing will be conducted which is used in recruitment to measure a candidate's mental capabilities and aptitude. Psychometric tests provide a rounded view of a candidate, revealing their logical processes, aptitude for problem-solving, and ability to interpret and analyse a range of data.

Advanced aptitude training will be conducted with support of external resource to make the students strengthen in quantitative, Logical, Verbal and Analytical modules and assessment for the same will be conducted and measured. The topics will be provided by the department to the resource people to successfully

Semester 6

- Pre Assessment
- Interview Skills
- Advanced Aptitude
- Pre-campus placement drive
- Technical Training - Emerging Technology
- Company Specific Assessment

A **mock interview** involves accustoming potential students to various interview settings and helping them to prepare their responses to commonly asked interview questions. Actual interviews take place in person, in group settings and over the phone, and they will be allowed to practise all these scenarios in a mock interview.

Pre campus placement drive will be conducted for the students in the final year through internal and external sources to experience the overall campus placement life cycle. The students will appear for Online/Offline aptitude test and results will be declared post which the students will be asked to appear for the further rounds of group discussion, Interviews.

Company Specific Assessment will be conducted for the students from various campus placement organizations previous test papers to understand the test format and to enhance the solving of the paper in quick interval.

Semester 7

- AMCAT, ELitmus Mock tests
- Linked In Profile creation
- Mock Aptitude Tests
- MockGD& MockInterview
- Technical mock Interviews
- Company Specific Assessment